

Shoebox Scanning Order Form



Your Information

Customer Name		
Address		
City	State	Zip
Daytime Phone	Evening Phone	
Email		

Your Order

Item	Options (choose 1)	Price	Quantity	Extended Price
Trial Special – Up to 50 photos	<input type="checkbox"/> CD	First 50 Photos - \$24.99		
	<input type="checkbox"/> DVD	Additional Photos - 50¢ each		
Up to 100 photos	<input type="checkbox"/> CD	First 100 Photos - \$39.99		
	<input type="checkbox"/> DVD	Additional Photos - 40¢ each		
Up to 200 photos	<input type="checkbox"/> CD	First 200 Photos - \$59.99		
	<input type="checkbox"/> DVD	Additional Photos - 30¢ each		
Up to 500 photos	<input type="checkbox"/> CD	First 500 photos - \$99.99		
	<input type="checkbox"/> DVD	Additional Photos - 20¢ each		
Duplicate CDs		\$4.99 per CD		
Duplicate DVDs		\$7.99 per DVD		
8½ x 11 Contact Sheets		\$2.99 per page of 24 images		
Custom Scan	<input type="checkbox"/> Scan all photos	\$1.99 per photo		
	<input type="checkbox"/> Return unscanned if custom			
Shipping	<input type="checkbox"/> Ship to address above	\$6.95 per order shipping No charge if you pick up		
	<input type="checkbox"/> Pickup			
Total Due				

The Fine Print

- Shoebox Scanning is an automated scanning process, available for photo prints only, not slides. All prints must be submitted at the same time; our workflow does not allow for add-ons.
- Photos for automated scanning must be unmounted, not torn or bent, no smaller than 2½ by 3½ inches, and no larger than 8x10. Mounted or thick photos, such as Polaroid and Kodak Instant Photos, may not feed through our equipment. Such photos must be handled as a custom scan. You may choose to have us do a custom scan and charge you, or for us to return the photos unscanned.
- Please remove photos from envelopes. To separate groups, insert a labeled index card. We will scan that along with your photos.
- Our scanning resolution is 300 dpi. Use these files for prints up to twice the size of the original picture.
- For duplicate CDs, if multiple CDs are needed for the original order, the fee will be \$4.99 per copy x number of original CDs.
- By submitting photographic prints or other materials to MotoPhoto, you agree that the value is no more than the cost of scanning the same quantity of photographs. That is, if MotoPhoto would charge you \$90 to scan your pictures, the maximum amount of damage you may claim is \$90. Except for such agreed value, MotoPhoto will not be liable for any other loss or damage, direct, consequential or incidental to the your use of such services.
- **We honor photographers' copyrights.** If you submit photos that are the identifiable work of a professional photographer we will return them unscanned, unless you provide us with the written permission of the photographer(s).

Your Payment

Cash – In-store only. Check Credit Card (MasterCard, Visa, American Express and Discover accepted.)

Name on Card	
Card Number	
Expiration Date	3 or 4 digit security code (back of card except for AmEx)
Signature	

Shipping Instructions

Pack your prints safely and ship them to:

MotoPhoto – Shoebox Scan
20141 Van Aken Boulevard
Shaker Heights, OH 44122

Phone: 216-751-6686
Toll Free: 866-751-6686
Fax: 866-922-6686
Email: shakerheights@motophoto.net